



## ST CUTHBERT (OUT) PARISH COUNCIL

**c/o Monitoring Officer Mendip District Council,  
Cannard's Grave Road, Shepton Mallet, BA4 5BT  
E-mail: [parish.clerksco@yahoo.co.uk](mailto:parish.clerksco@yahoo.co.uk)  
Tel: 07498 780143**

### **ACCESSIBILITY STATEMENT**

*Government Digital Service Sample Statement 20 May 2019  
Adopted by SCOPC: 25 November 2019  
Next Review Date: 25 August 2020*

#### **Using this website**

This website is run by St Cuthbert (Out) Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- Change colours, contrast levels and fonts
- Zoom in up to 300% without the text spilling off the screen
- Navigate most of the website using just a keyboard
- Navigate most of the website using speech recognition software
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA & VoiceOver)

We are working to make the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

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## How accessible this website is:

We know some parts of this website aren't fully accessible:

- The text won't reflow in a single column when you change the size of the browser window
- You can't modify the line height or spacing of text
- Most older PDF documents aren't fully accessible to screen reader software
- Our online 'Contact Us' form is difficult to navigate using just a keyboard
- You can't skip to the main content when using a screen reader

## What to do if you can't access parts of the website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or Braille:

- Email: [parish.clerksco@yahoo.co.uk](mailto:parish.clerksco@yahoo.co.uk) or [deputyparishclerk.sco@yahoo.com](mailto:deputyparishclerk.sco@yahoo.com)
- Phone: 07498 780143 or 07496 198032
- Post: St Cuthbert (Out) Parish Council, c/o Monitoring Officer Mendip District Council, Cannard's Grave Road, Shepton Mallet BA4 5BT

We'll consider your request and get back to you in 21 working days.

## Reporting accessibility problems with this website

We're always looking for ways to improve the accessibility of this website. If you find any problems that aren't listed on this page, or think we're not meeting the requirements of the accessibility regulations, please contact either of the numbers above.

## Enforcement procedure

The Equality and Human Rights Commissioner (EHRC) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Services \(EASS\)](#)

## Contacting us

Michele Exton, Parish Clerk: [parish.clerksco@yahoo.co.uk](mailto:parish.clerksco@yahoo.co.uk). Phone: 07498 780143

Lisa Pool, Deputy Parish Clerk: [deputyparishclerk.sco@yahoo.com](mailto:deputyparishclerk.sco@yahoo.com) Phone 07496 198032

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## **Technical information about this website's accessibility**

St Cuthbert (Out) Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018.

This website is not compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard. The non-accessible sections are listed below.

### **Issues with technology**

- Accessibility problems: There are many pages with 'click here' links. Reflow on magnification does not work.
- When we plan to fix them: September 2020.

### **Issues with text**

- Accessibility problems: Text is largely centralised, in light colouring and does not have summary text to guide readers for an outline of the document.
- When we plan to fix them: September 2020.

### **Issues with PDFs & other documents**

- Accessibility problems: Most of our PDFs and Word documents don't meet accessibility standards. For example, they may not be structured so they're accessible for a screen reader.
- When we plan to fix them: from January 2020, PDFs & Word documents will be heading-formatted.
- Reasons for not fixing historic and / or archived documents: disproportionate burden.

### **Issues with images, video and audio**

- Accessibility problems: Some images on the website pages do not have a text alternative, so the information on them isn't available to people using a screen reader.
- When we plan to fix them: September 2020.

## **How we tested this website**

This website was last tested on 15 October 2019. The test was carried out by Zonkey Solutions Ltd.

They tested for use on various platforms, for accessibility for various groups and for its design and structure.

## **What we're doing to improve accessibility**

St Cuthbert (Out) Parish Council is in the process of developing this website to be compliant with guidelines set out in [Web Content Accessibility Guidelines version 2.1](#)

We aim to be compliant by September 2020.

## **Is this page useful?**

If 'no', please use the [Contact Us](#) form or use any method in the 'Contacting Us' section of this document.