

# **MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL HELD IN DINDER VILLAGE HALL, DINDER, BA5 3PF ON MONDAY 4<sup>TH</sup> DECEMBER 2017, 7:00PM.**

**PRESENT:** Cllrs D Ball; G Clark; E Danson; M Gaunt; M Gilson; E Handford; M Hayden; T Mallinson; M Mitchell; J Reeves; J Walker; J Zorab.

**IN ATTENDANCE:** Ms Michele Exton (Parish Clerk); Mr Simon Davies (RFO); Cllr M Pullin; 6 Members of the Public.

## **01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Apologies from Cllrs J Baker; J Henderson; M Lunnon.

## **02. DECLARATIONS OF INTEREST AND DISPENSATIONS**

**02.01.** There were no declarations of interest.

**02.02.** There were no requests for dispensations for disclosable pecuniary interests.

**02.03.** There were no requests for dispensation.

## **03. EXCLUSION OF THE PRESS AND PUBLIC**

Item 13.

## **04. CHAIRMAN'S ANNOUNCEMENTS**

- The Chairman announced that the Council need to make the public aware that Council meetings are public meetings and individuals' and organisation names may be recorded and included in the Minutes.
- The Chairman reminded Cllrs that matters that are discussed in closed session are confidential and must not be discussed outside of the Council.

## **05. PUBLIC QUESTION TIME**

Members of the Public spoke on item 09.

## **06. LOCAL AUTHORITY REPORTS**

To receive reports either in person or in writing from:

- Avon & Somerset Police – The Clerk highlighted road accidents in the Horringtons from the Police report for November 2017.
- Somerset County Councillors – Apologies from Cllrs G Noel and N Taylor. Cllr Pullin confirmed that he had submitted the Parish Council's application for the County Council's Small Improvements Scheme for the Horringtons.
- Mendip District Councillors – Cllr Pullin advised the meeting on attending the District Council's Planning Board. Objections from the Parish Council and residents should be concise and clear and based only on valid planning reasons. If residents strongly object to a planning application, it is important that they either register to speak or send their objections to Mendip District Council before the Planning Board date.

## **07. MINUTES OF ST CUTHBERT OUT PARISH COUNCIL HELD ON WEDNESDAY 18<sup>TH</sup> OCTOBER 2017**

**RESOLVED:** To confirm and sign as correct record the minutes of the Council held on Wednesday 18<sup>th</sup> October 2017.

## **08. AWARDED GRANT UPDATE**

Two representatives from Wells City Band gave a presentation on how the Parish has benefitted from the Council's grant. Some of their musical instruments were getting old and the Council's grant of £500 had been used to replace the E flat bass which had been purchased specifically for its light weight for when the band are marching. The band play at several local events in the area and are honored to be playing at the Battle's Over Commemorative event on 11<sup>th</sup> December 2018 at Wookey Hole Caves which the Parish Council is organising.

## **09. ALLOCATION OF GRIT BINS**

The meeting discussed the deployment of grit bins within the Parish. There were no suggested locations for new grit bins for 2018/2019 but Cllr Gilson advised the meeting that the yellow grit bin along Chilcote Lane is badly damaged and should be replaced. Two Members of the Public objected to the recent repositioning of the yellow grit bin at Coxley Wick. It was pointed out that the positioning of grit bins is subject to Somerset County Council approval. It was agreed, that in future, residents should be better consulted on the positioning of grit bins before an installation.

**RESOLVED:** To replace the damaged grit bin on Chilcote Lane with the yellow grit bin from Coxley Wick and to purchase and replace this grit bin with a black 450kg grit bin subject to Somerset County Council approval.

## **10. UPDATE ON COMMUNITY SPEEDWATCH MATTERS (CSW)**

Cllr Ball advised the meeting that the Wells CSW group is up and running and working well. He also advised that the format of the data being provided from the Police Speed Indicator Units (SIDs) needs improvement.

## **11. DINDER VILLAGE FORUM AND SOUTH WARD ASSEMBLY PARISH MEETING**

Cllr Gilson informed the meeting that unfortunately it would not be possible to combine the South Ward Assembly Parish Meeting with the Dinder Village Forum on 19<sup>th</sup> February 2018 as the Forum has booked a different date for their meeting.

## **12. REPLACEMENT 67 BUS SERVICE**

Cllr Gaunt informed the meeting of a meeting with Somerset County Council and other Parish Councils who are involved is scheduled for 6<sup>th</sup> December 2017.

## **13. DISPOSAL OF LAND IN WOOKEY HOLE**

The Council discussed updates and decided on further actions.

## **14. TO RECEIVE AN UPDATE FROM COMMITTEES AND WORKING PARTIES**

Updates were received from Committees and Working Parties and further actions discussed.

### **14.01. Planning Committee**

Cllr Hayden informed the meeting that Mendip District Council's Planning Board will be meeting on 20<sup>th</sup> December 2017 and will be considering planning application 2017/0022. Cllr Reeves will be attending to speak on behalf of the Parish Council.

#### **14.02. Staffing Committee**

Cllr Hayden updated the meeting on the last Staffing Committee held on 22<sup>nd</sup> November 2017. The recruitment process for an Assistant Clerk had been considered.

#### **14.03. Fingerposts Working Party**

The Clerk advised the meeting that she had recently spoken with a local forge company who were now processing several enquiries from other Parish Councils. The new Assistant Clerk will take over this project.

#### **14.04. Land Holding Working Party:**

##### **14.04.01. Dulcote Recreation Ground**

The Clerk informed the meeting that she had received confirmation from the Charity Commission that St Cuthbert (Out) Parish Council is the Sole Trustee of Dulcote Recreation Ground. The Clerk will organise a meeting of the Trustees in the new year.

##### **14.04.02. Pre-application Advice for a Carpark at Wookey Hole Allotments**

This item was deferred.

#### **15. COUNCIL CREDIT CARD APPLICATION**

The recommendation of the Finance & Scrutiny Committee 15<sup>th</sup> November 2017 to apply for a credit card for the Council was discussed.

**RESOLVED:** To approve the application for a credit card for the Council.

#### **16. BUDGET 2018/2019**

The RFO advised the meeting that the Council Tax Base from Mendip District Council is expected this month. Possible budget headings and amounts for the Financial Year 2018/2019 as recommended by the Finance & Scrutiny Committee 15<sup>th</sup> November 2017 were discussed.

#### **17. RECRUITMENT OF AN ASSISTANT PARISH CLERK**

The recommendations of the Staffing Committee 22<sup>nd</sup> November 2017 to approve the salary for the Assistant Parish Clerk and a maximum spend of £50 on initial recruitment advertising were considered.

**RESOLVED:** To approve that the salary for the Assistant Parish Clerk should be within the National Association of Local Councils' LC1 range starting at SPC 18 on the National Joint Council for Local Government Services Payscale.

**RESOLVED:** To approve a maximum spend of £50 on the initial recruitment advertising for an Assistant Parish Clerk.

#### **18. ACCOUNTS FOR PAYMENT**

Bank account reconciliations for October 2017 were reviewed and a schedule of items of expenditure and issuing of payment were reviewed and approved.

**RESOLVED:** To review and approve a schedule of items of expenditure and issuing of payment.

## **19. ANY OTHER MATTERS OF URGENT REPORT**

- Cllr Handford advised that the speed limit in Dulcote has been reduced to 30mph. She has received requests for dog bin signage along the Strawberry Line.
- Cllr Gilson had been contacted by residents in Dulcote who had concerns relating to the Local Plan.
- Cllr Mitchell reported that she had recently seen workmen around the old Pound Inn site and hoped this was in relation to finishing the pavement.
- Cllr Reeves advised that the arrangements for the Battle's Over Commemorative event were progressing.
- The Clerk advised that the Council's audited accounts had been put on their website on 13<sup>th</sup> November 2017 and that she had requested that the External Auditor put a note on the Council's file to record that the reason for this delay was due to the External Auditor incorrectly dating the audited accounts necessitating their return.
- Cllr Lunnon has requested that the Clerk write to Somerset County Council to ask if it is possible for County to request Google to remove Milton Lane in Wookey Hole because of HGVs being directed to Milton Lane by their satnavs.

## **20 DATE AND VENUE OF NEXT MEETING**

Wednesday 24<sup>th</sup> January 2018, Easton Village Hall, Easton, BA5 1EH at 7pm.

## **21. DATE AND VENUE OF NEXT PARISH MEETING**

**Monday** 19<sup>th</sup> February 2018, Dinder Village Hall, BA5 3PF at 7pm.