



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in Dinder Village Hall, Dinder, BA5 3PF on Monday 4<sup>th</sup> December 2017 at 7pm.

Michele Exton

**PARISH CLERK**

St Cuthbert (Out) Parish Council

c/o Monitoring Officer

Mendip District Council

Cannards Grave Road

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The Chairman will begin the formal business of the Council which is open to the public to attend; during the meeting, there is an opportunity for Members of the Public to speak.

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and are not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

### A G E N D A

**01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

**02. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

**02.01.** To receive declarations of interest from Councillors on items on the agenda.

**02.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**02.03.** To grant any requests for dispensation as appropriate.

**03. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the Public Bodies (Admission to Meetings) Act (as amended) 1960.

**ITEM 13.**

**04. CHAIRMAN'S ANNOUNCEMENTS**

**05. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by eMail or letter to the Chairman or Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

**06. LOCAL AUTHORITY REPORTS**

To receive reports either in person or in writing from:

- Avon & Somerset Police
- Somerset County Councillors
- Mendip District Councillors

**07. MINUTES OF ST CUTHBERT OUT PARISH COUNCIL HELD ON WEDNESDAY 18<sup>TH</sup> OCTOBER 2017**

To confirm and sign as correct record the minutes of the Council held on Wednesday 18<sup>th</sup> October 2017 (attached).

**08. AWARDED GRANT UPDATE**

To receive a presentation on how the Parish has benefitted from the Council's grant to Wells City Band.

**09. ALLOCATION OF GRIT BINS**

To discuss the deployment of grit bins 2017/2018 and consultation with residents relating to the deployment of grit bins 2016/2017.

**10. UPDATE ON COMMUNITY SPEEDWATCH MATTERS (CSW)**

To discuss matters relating to CSW matters.

**11. DINDER VILLAGE FORUM AND SOUTH WARD ASSEMBLY PARISH MEETING**

To discuss combining the South Ward Assembly Parish Meeting with the Dinder Village Forum on 19<sup>th</sup> February 2018.

**12. REPLACEMENT 67 BUS SERVICE**

To receive an update on the replacement 67 bus service.

**13. DISPOSAL OF LAND IN WOOKEY HOLE**

The Council to discuss updates and decide on further actions.

#### **14. TO RECEIVE AN UPDATE FROM COMMITTEES AND WORKING PARTIES**

To receive an update from Committees and Working Parties and decide on further actions.

**14.01.** Planning Committee.

**14.02.** Staffing Committee.

**14.03.** Fingerposts Working Party.

**14.04.** Land Holding Working Party:

**14.04.01.** Dulcote Recreation Ground.

**14.04.02.** Pre-application advice for a carpark at Wookey Hole allotments.

#### **15. COUNCIL CREDIT CARD APPLICATION**

To approve the recommendation of the Finance & Scrutiny Committee 15<sup>th</sup> November 2017 to apply for a credit card for the Council.

#### **16. BUDGET 2018/2019**

To consider possible budget headings and amounts for the Financial Year 2018/2019 as recommended by the Finance & Scrutiny Committee 15<sup>th</sup> November 2017. (ANNEX C).

#### **17. RECRUITMENT OF AN ASSISTANT PARISH CLERK**

To approve the recommendations of the Staffing Committee 22<sup>nd</sup> November 2017 that the salary for the Assistant Parish Clerk to be within the National Association of Local Councils' LC1 range starting at SPC 18 on the National Joint Council for Local Government Services Payscale and to spend a maximum of £50 on initial recruitment advertising for an Assistant Parish Clerk.

#### **18. ACCOUNTS FOR PAYMENT**

To review and approve a schedule of items of expenditure and issuing of payment. (ANNEX A & B) LGA 1972 s150 (5).

#### **19. ANY OTHER MATTERS OF URGENT REPORT**

*Note: This item is for general matters that are urgent, need some form of informal action or that which Members wish to update the Council on. No decisions can be made under this item; decisions can only be made on items on the agenda under a clear heading with the business to be transacted.*

#### **20. DATE AND VENUE OF NEXT MEETING**

Wednesday 24<sup>th</sup> January 2018, Easton Village Hall, Easton, BA5 1EH at 7pm.

#### **21. DATE AND VENUE OF NEXT PARISH MEETING**

**Monday** 19<sup>th</sup> February 2018, Dinder Village Hall, BA5 3PF at 7pm.