



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS: FINANCE & SCRUTINY COMMITTEE

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Finance & Scrutiny Committee, which Committee Members are summoned to attend, will be held in Coxley Memorial Hall, Coxley on Wednesday 13th September 2017 upon the arising of the Planning Committee.

Michele Exton

PARISH CLERK

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The Chairman will begin the formal business of the Council which is open to the public to attend; during the meeting there is an opportunity for Members of Public to speak.

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

AGENDA

01. ELECTION OF CHAIRMAN

To elect a Chairman for the current year and for that Councillor to receive the duplicate copies of the Bank Statements.

02. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#).

03. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

03.01. To receive declarations of interest from Councillors on items on the agenda.

03.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

03.03. To grant any requests for dispensation as appropriate.

04. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press have been excluded from the meeting within the requirements of the Public Bodies (Admission to Meetings) Act (as amended) 1960.

Items 8 and 9.

05. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email or letter to the Chairman or Parish Clerk). As issues raised in public session may or may not relate to items on the agenda, no resolution for action can be taken.

06. MINUTES OF FINANCE & SCRUTINY COMMITTEE HELD ON WEDNESDAY 12TH APRIL 2017

To confirm and sign as correct record the minutes of the Finance & Scrutiny Committee held on Wednesday 12th April 2017 (attached).

07. OFFICE ALLOWANCE FOR THE PARISH CLERK

To consider the recommendation of the Staffing Committee on 26th July 2017 that the Clerk should be allocated an office allowance of £19.50 per month.

08. THE PARISH CLERK'S APPRAISAL

To consider the recommendations of the Staffing Committee on 23rd August 2017. (ANNEX A).

09. MAINTENANCE QUOTES

To consider maintenance quotes and make recommendations to Full Council. (ANNEX B & C).

10. REVIEW CURRENT BUDGET AND SPEND TO DATE (2017/2018)

To review the current year's spend and scrutinise listed items. (ANNEX D).

11. BUDGET 2018/2019

To consider possible budget headings and amounts to recommend to Full Council for the Financial Year 2018/2019. (ANNEX E).

12. DATE AND VENUE OF NEXT MEETING

Wednesday 15th November 2017, Coxley Memorial Hall upon the arising of the Planning Committee.