



## **ST CUTHBERT (OUT) PARISH COUNCIL**

### **COUNCIL SUMMONS: STAFFING COMMITTEE**

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Staffing Committee, which Committee Members are summoned to attend, will be held in Coxley Memorial Hall, Coxley on Wednesday 26<sup>th</sup> July 2017 at 7pm.

A handwritten signature in black ink, appearing to be 'Michele Exton', written over a horizontal line.

Michele Exton

#### **PARISH CLERK**

St Cuthbert (Out) Parish Council  
c/o Monitoring Officer, Mendip District Council,  
Cannards Grave Road, Shepton Mallet, Somerset BA4 5BT  
T: 07498 780143  
E: [parish.clerksco@yahoo.co.uk](mailto:parish.clerksco@yahoo.co.uk)  
W: [www.stcuthbertoutwellsparishcouncil.co.uk](http://www.stcuthbertoutwellsparishcouncil.co.uk)

The Chairman will begin the formal business of the Council which is open to the public to attend; during the meeting there is an opportunity for Members of Public to speak.

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

## **A G E N D A**

### **01. ELECTION OF CHAIRMAN FOR THE COMMITTEE**

### **02. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#)

### **03. DECLARATIONS OF INTEREST**

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). *(NB this does not preclude any later declarations).*

#### **04. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

#### **Item 07**

#### **05. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by eMail or letter to the Chairman or Parish Clerk). As issues raised in public session may or may not relate to items on the agenda, no resolution for action can be taken.

#### **06. MINUTES OF ST CUTHBERT OUT PARISH COUNCIL STAFFING COMMITTEE HELD ON WEDNESDAY 31<sup>ST</sup> AUGUST 2016**

**RESOLVED:** To approve the minutes of the Staffing Committee held on Wednesday 31<sup>st</sup> August 2016.

#### **07. ANNUAL APPRAISAL OF THE PARISH CLERK**

To hold the Clerk's annual review.

#### **08. DATE AND VENUE OF NEXT MEETING**

TBC