

**MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL
AS TRUSTEE FOR DULCOTE RECREATION GROUND
HELD IN DINDER VILLAGE HALL, DINDER, BA5 3PF
ON MONDAY 2ND SEPTEMBER 2019, 7PM**

Present: Cllrs M Cooke; P Foster; T Hathway; I Humphreys; T Mallinson; M Mitchell; G Pettitt; J Reeves.

In Attendance: Ms Michele Exton (Administrator / Parish Clerk); Mrs Lisa Pool (Deputy Parish Clerk).

1. Apologies for Absence

Apologies from Cllrs J Henderson; J Walker.

2. Exclusion of the Public from Item 6

Resolved: To exclude the Public from item 6 for reasons of commercial sensitivity.

3. Approval and Actions of Minutes 4th February 2019

Resolved: To confirm and sign as correct record the minutes of the Board of Trustees held on 4th February 2019.

The Clerk reported on the following actions from the Minutes 29th August 2018

Item 7 - The request for maintenance was made to the Parish Council on 27/02/19 and the Council resolved to provide the maintenance of the play area for Dulcote Recreation Ground charity.

Item 7 – Unfortunately an event will not be possible this year due to workloads.

Item 8 – County has repaired the roadside railings at the bottom of the steps.

Resolved: To confirm and sign as correct record the minutes of the Board of Trustees held on 29th August 2018.

4. Administration

A current account has been set up to enable direct payments to be made from the Trust's funds. This ensures that money does not need to be transferred into the Council's current account from the Trust's deposit account to facilitate any payments due by the Trust, maintaining separation of the Council's and Trust's monies.

A reminder to submit their Annual Return has not been received from the Charity Commission and their website shows "no actions pending" for the charity. Cllr Mallinson as a Trustee, will update the Charity Commission's website with contact details. Once this is done, the Clerk will update any further details as required and will check to see if a Charity Commission Annual Return for 2018 must be submitted. The Clerk will complete the Charity Commission Receipts & Payments and Statement of Assets Accounts and the Trustees' Annual Report at the end of the year for approval at the next meeting.

Resolved: The cost of room hire for the Board of Trustees' meetings to be paid for by the Dulcote Recreation Ground charity.

5. Guidance for Charities with a Connection

The Clerk has read the Charity Commission's guidance for charities with a connection to a non-charity. Following on from this, the meeting considered several key questions for trustees managing their charity's connection to a non-charity (see Annex A).

6. Maintenance

The Clerk reported that Somerset County Council has repaired the roadside bars / pedestrian railings at the bottom of the steps.

The annual tree survey was carried out on 15th August. It identifies £1,125 tree works to be carried out over the next 12 months. The Council's Asset Management Committee will consider this survey at their next meeting on 2nd October. In addition to the annual tree inspection, the Council has been looking for a tree expert who would be willing after a bad weather event, to informally visually inspect the trees that the Council is responsible for. Ian Chedgy has offered to do this. Requests for these informal inspections will be made by the Clerk, or the Deputy Clerk or the Chairman in their absence.

7. Date and Venue of Next Meeting

TBA