

MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL HELD IN WELLS CRICKET CLUB, SOUTH HORRINGTON, BA5 3DJ ON WEDNESDAY 14TH MARCH 2018, 7:00PM.

PRESENT: Cllrs J Baker; E Danson; M Gilson; M Hayden; J Henderson; T Mallinson; M Mitchell; J Reeves; J Walker.

IN ATTENDANCE: Ms Michele Exton (Parish Clerk); Cllr M Pullin; 1 Member of the Public (Alan Shea).

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies from Cllrs M Gaunt; E Handford; V Hill; M Lunnon; J Zorab; RFO Simon Davies; PCSO N Housley.

02. VACANCY FOR PARISH COUNCILLOR FOR THE EAST WARD

The Clerk informed the meeting that following on from Cllr Clark's resignation and the posting of a Vacancy Notice for the East Ward, there had not been a submission of 10 signatures calling for an election. The Council can therefore co-opt a Member for the East Ward.

In addition, the Clerk informed the meeting that over the last couple of days, after the Agenda for this meeting had been issued, Cllrs Ball and Carey had resigned. Vacancy Notices for the West and North Wards will be posted on 16th March 2018.

03. DECLARATIONS OF INTEREST AND DISPENSATIONS

03.01. There were no declarations of interest.

03.02. There were no requests for dispensations for disclosable pecuniary interests.

03.03. There were no requests for dispensation.

04. EXCLUSION OF THE PRESS AND PUBLIC

Item 18.

05. CHAIRMAN'S ANNOUNCEMENTS

- The Chairman thanked all those involved for their work to maintain the replacement 67 bus service.

06. PUBLIC QUESTION TIME

Alan Shea who is a CSW volunteer, spoke on item 12.

07. LOCAL AUTHORITY REPORTS

To receive reports either in person or in writing from:

- Avon & Somerset Police – The Clerk read out incidents within the Parish from the Wells Rural Beat (AE022) Police report for February 2018.
- Somerset County Councillors – Cllr Pullin.
 - Cllr Pullin updated the meeting that the Parish Council's Small Improvement Scheme application for the Horringtons has been accepted but advised that these schemes take a long time to implement.

- Mendip District Councillors – Cllr Pullin.
 - Cllr Pullin advised that planning application 2017/0022 has been approved and that Somerset County Council and Mendip District Council are discussing the S106 monies to support the replacement bus service which runs past the development site. Cllr Pullin asked Cllrs for a form of words covering the bus service/infrastructure/support to use in the S106 agreement and to forward this onto him.
 - Cllr Reeves expressed concern that future development for Wells City Council appears to be encroaching the boundaries of St Cuthbert (Out) Parish Council in the draft Local Plan Part 11. Mendip District Council Planning Policy has confirmed that there are no proposals to undertake a boundary review in response to allocations in the local plan. Cllr Pullin undertook to look into this matter.

08. MINUTES OF ST CUTHBERT OUT PARISH COUNCIL HELD ON WEDNESDAY 24TH JANUARY 2018

RESOLVED: To confirm and sign as correct record the amended minutes of the Council held on Wednesday 24th January 2018.

09. THE CHAIRMAN'S TERM OF OFFICE

Cllrs discussed limiting a Chairman's term of office and developing a policy to foster a culture of rotation of the Chairman.

RESOLVED: A policy to be developed that the Chairman is to stand down at the next election unless specifically requested otherwise by the Council.

10. APPROVAL OF THE AMENDED GRANT POLICY

RESOLVED: To approve the amended grant policy to reflect the need in some circumstances, for the Committee to request three quotes on applications over £500.

11. REPLACEMENT 67 BUS SERVICE

The Clerk advised that Cllr Reeves and herself had attended a meeting this week with Somerset County Council and the other Parish Councils who are contributing to maintain the replacement service for the 67 bus. Cllr Reeves will liaise with Cllr Pullin and Somerset County Council to assist in finding a solution for improving the service in Wookey. It was agreed that S106 monies from planning approval 2017/0022 should be used to ensure a long-term commitment to supporting this service. The Clerk is to look into promoting participating Council's and Wookey Hole Caves' contributions to this service.

RESOLVED: To formally ratify the Memorandum of Understanding with Somerset County Council relating to the Parish Council's contributions towards funding the replacement 67 bus service.

RESOLVED: The Parish Council to write to Wells City Council Town Clerk and the Chairman of the Finance and General Purposes Committee (and copy to James Heappey MP) to express this Council's concern that Wells City Council are not contributing to this service.

12. CSW PARTNERSHIP PROJECT

The Clerk informed the meeting that following on from the recommendation of the Finance & Scrutiny Committee 17th January 2018, Cllr Ball and the Clerk had attended a meeting with Wookey Parish Council and Wells City Council to discuss the possibilities of working jointly in a CSW Partnership Project. Wells City Council are to operate their own

scheme and purchase a SID unit. Alan Shea (a CSW Volunteer) advised that currently the only available SID unit is loaned by the Police. Cllr Hayden advised that small localised CSW groups liaise with the Police but there is no Co-ordinator for CSW. It was agreed that more volunteers are needed in St Cuthbert (Out) Parish. Cllr Hayden will liaise with Alan Shea and will come back to Full Council with a plan to take CSW forward.

13. APPLICATION FOR A COUNCIL CREDIT CARD

The Council's application for a charge card is currently being processed. Unlike a credit card, the charge card will be paid off each month automatically ensuring the Council does not accrue any interest charges.

14. TO RECEIVE AN UPDATE FROM COMMITTEES AND WORKING PARTIES

To receive an update from Committees and Working Parties and decide on further actions.

14.01. Planning Committee

Cllr Reeves had attended Mendip District Council's Planning Board on 21st February and spoke on behalf of the Parish Council on planning applications 2018/0022 and 2017/3150.

14.02. Staffing Committee

Cllr Hayden informed the meeting that an Assistant Clerk had recently been recruited.

14.03. Fingerposts Working Party

The Clerk advised the meeting that Cllrs Mallinson and Mitchell will be attending a training session run by Somerset County Council this week. The Clerk will be attending the same training in May and is hopeful to restart this project in the near future.

14.04. Land Holding Working Party

The recent disposal of land at Wookey Hole was discussed at item 18.

15. PLANNING APPLICATION FOR A CARPARK AT WOOKEY HOLE ALLOTMENTS

RESOLVED: To instruct Wright Consult to work with Collier Reading Architects to submit a planning application for a carpark at Wookey Hole.

RESOLVED: To pay for the service provided by Collier Reading Architects with a request that the Council are notified of the charity to which their fees will be donated.

16. ACCOUNTS FOR PAYMENT

Bank account reconciliations for January 2018 were reviewed. A schedule of items of expenditure and issuing of payment were reviewed and approved.

RESOLVED: To review and approve a schedule of items of expenditure and issuing of payment.

17. COXLEY MEMORIAL HALL COMMITTEE

Cllr Mallinson advised the meeting that following on from advice from the National Association of Local Councils and the Charity Commission, the role of the Parish Council's Representatives on the Management Committee had been clarified. The Council's Representatives sit on the Management Committee as Managing Trustees and not as Representatives of the Parish Council as Custodian Trustee. The Charity Commission has

requested that the original governing documents are reviewed. Cllrs Danson, Mallinson and Henderson will take this forward.

18. DISPOSAL OF LAND IN WOOKEY HOLE

The Clerk updated the meeting and further actions were decided.

19. ANY OTHER MATTERS OF URGENT REPORT

- Cllr Reeves advised that the replacement grit bin for Coxley Wick had been repositioned and filled with grit before the recent snow.
- Cllr Henderson requested that a discussion to support newsletters in Parish Wards be put on the next Full Council Agenda.
- Cllr Walker requested that the Council are watchful of any ribbon development along the Glastonbury bypasses as this could generate an increase in traffic along the A39.
- Cllr Mallinson commented that although the Polsham phone box had been refurbished, the door hinge still wasn't working properly. The Clerk is to follow this up.
- Cllr Gilson reported that the gas utility company had removed the doors on a cabinet in Dinder about a year ago and that they were not going to replace them. Cllr Gilson has made enquiries to the District Council's Heritage Team to see if they can advise.
- Cllr Gilson reported that Charlie Bigham had recently held a public meeting regarding the smells emanating from his facility in Dinder. A technical solution which goes beyond the company's statutory duty has been found and should be implemented any time now.
- Cllr Gilson informed the meeting that he considered the increase in spam email could be related to all of the Council's contact details being listed on the Council's website and will look into finding a solution.
- Cllr Hayden will be circulating the Neighbourhood Watch Alerts in future.
- The Clerk advised that she will be cerking the A371 Traffic Group Meeting on 22nd March at Easton Village Hall. Cllrs Henderson and Reeves will attend.

20. DATE AND VENUE OF NEXT MEETING

Monday 23rd April 2018, Dinder Village Hall, BA5 3PF J at 7pm.

21. DATE AND VENUE OF NEXT PARISH MEETING

Tuesday 17th April 2018, Coxley Memorial Hall, BA5 1QZ at 7pm.