

**ST CUTHBERT (OUT) PARISH COUNCIL
MINUTES OF THE MEETING OF THE FINANCE & SCRUTINY
COMMITTEE HELD IN COXLEY MEMORIAL HALL ON
WEDNESDAY 15th NOVEMBER 2017, 8.30PM**

PRESENT: Cllrs H Carey; E Danson; M Hayden; T Mallinson; J Reeves; J Zorab.

IN ATTENDANCE: Ms Michele Exton (Parish Clerk), Mr Simon Davies (RFO) and 2 Members of the Public.

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

None.

02. DECLARATIONS OF INTEREST

02.01. There were no declarations of interest.

02.02. There were no requests for dispensations for disclosable pecuniary interests.

02.03. There were no requests for dispensation.

03. EXCLUSION OF THE PRESS AND PUBLIC

No items for exclusion.

04. PUBLIC QUESTION TIME

2 Members of the Public spoke on item 06.

05. MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL FINANCE & SCRUTINY COMMITTEE HELD ON WEDNESDAY 13TH SEPTEMBER 2017

RESOLVED: To confirm and sign as correct record the minutes of the Council held on Wednesday 13th September 2017.

06. GRANT APPLICATIONS

The Committee considered a grant application which was presented by the Chairman of the Coxley Playing Field Committee.

RESOLVED: Subject to the Council receiving the Committee's last year's accounts and 3 quotes for proposed tree works, to recommend approval of a grant for £1,000 to Full Council.

07. REVIEW OF THE RENTS FOR ALLOTMENTS

Rent charges for the Council's allotments from 1st October 2018 were reviewed. The Council has not increased their allotment rents for several years. The rents have been covering allotment costs, but costs are rising and there is also no financial provision for improvements to the allotments. The Clerk is to research charges made by other Parish Councils and report back to the Finance & Scrutiny Committee on 17th January 2018.

08. REPLACEMENT 67 BUS SERVICE

The Clerk informed the meeting that no formal update reports had been received from Somerset County Council. However, Cllr Gaunt wanted to inform the Committee that although there had been a change in the service provider for the Burnham-on-Sea to Wedmore section of the route, the Council's contribution will remain the same.

09. REVIEW CURRENT BUDGET AND SPEND TO DATE (2017/2018)

The bank reconciliations for October 2017 were presented to the Chairman and the current year's spend was reviewed and listed items scrutinized.

10. BUDGET 2018/2019

The Committee considered the draft budget headings and amounts to recommend to Full Council for the Financial Year 2018/2019 subject to Mendip District Council's Council Tax Base.

11. TO REVIEW THE STATEMENT OF APPROVED DIRECT DEBIT AND STANDING ORDER PAYMENTS

The statement of approved direct debit and standing order payments for agreed services was reviewed. The Committee discussed methods for paying for the Clerk's mobile phone and printer ink.

RESOLVED: To recommend to Full Council that the Council apply for a Credit Card.

12. ON ONLINE BANKING DELEGATED ACCESS AND PERMISSIONS

Online banking delegated access and permissions were discussed and meetings arranged to progress this item.

13. EMERGENCY ITEM: UPDATE ON AUDITED ACCOUNTS 2016/2017

The Clerk reported that there had been a delay in putting the Council's audited accounts 2016/2017 onto the Council's website. This had been caused by having to return the audited accounts to the External Auditor who had incorrectly dated part of the document. The External Auditor has agreed to make a note on the Council's file that the delay was not caused by the Council.

14. DATE AND VENUE OF NEXT MEETING

Wednesday 17th January 2018, Coxley Memorial Hall.